

Date of Issuance: June 3, 2021

Issued by: City of Austell Fire and Emergency Services

Reference number: RFB-21-0003-PS

### **Scope of Work**

The City of Austell Fire and Emergency Services is now accepting proposals for the construction of a 100' Aerial Mid-Mount Platform fire apparatus. Specifications are sent with this letter.

### **Proposal Evaluation & Rejection and Acceptance of Proposals**

The City reserves the right to consider proposals for 15 days after receipt thereof, and further reserves the right to reject any or all proposals, waive any defects, informalities, and minor irregularities to accept exemptions to these specifications and make such awards or act otherwise as it alone may deem in its best interest. Additional information may be requested prior to final selection.

### **Due Date**

Written proposals are due and will be opened Monday, June 21, 2021 at 10:00 AM EST at 2716 Board Street, Austell, Georgia 30106.

Proposals may be sent via US Mail, electronically to [cityhall@austellga.gov](mailto:cityhall@austellga.gov) or delivered in person to the City of Austell City Hall located at 2716 Broad Street, Austell, Georgia 30106. Proposals should be sent to the attention of Fire Chief Brandon Merritt.

Due Date for Questions: Wednesday June 16, 2021, at 5:00 p.m. (Please submit via email to [bmerritt@austellga.gov](mailto:bmerritt@austellga.gov)).

(Responses will be posted at or before Thursday June 17, 2021 at 5:00 p.m.)

### **Proposal Format**

Proposals are encouraged to be concise and must include, but are not limited to the following:

1. Letter of Transmittal and two copies of the proposal if sent through the mail. If sent electronically, all documents shall be in PDF format.
2. Proposed scope of work.
3. Price and signature by authorized representative for the firm.

### **Limitations of Liability**

The City of Austell Fire and Emergency Services assumes no responsibility or liability for costs incurred by parties responding to this Invitation to Bid or responding to any further requests for interviews, additional data, etc. prior to the issuance of the contract.

## **Public Records**

During the opening of sealed proposals, only the name of each Offeror shall be announced. No other information will be disclosed at that time. No other information will be disclosed, nor shall the qualifications be considered open record until after Council award. All information received in response to the RFB, including copyrighted material, is deemed public information and will be made available for public viewing and copying shortly after Council awards the Offeror.

## **Ownership of Documents**

Proposals, plans, specifications, and other documents prepared and submitted under this Request for Bid shall become property of the City.

## **Non-Discrimination**

The City of Austell Fire and Emergency Services will not tolerate unlawful harassment or discrimination based on political or religious affiliation, race, color, national origin, place of birth, ancestry, age, sex, sexual orientation, gender identity, marital status, veteran status, disability, HIV positive status or genetic information. The City is also committed to providing proper access to services, facilities, and employment opportunities. For accessibility information or alternative formats, please contact Human Resources Department at (770) 944-4300.

## **Please Note**

These specifications are not meant to be specific to any one manufacturer, but are meant to establish a minimum quality level, against which the purchaser shall compare all proposals for accuracy, warranty, service and the estimated apparatus life cycle. Alternate body materials such as aluminum, built using an extruded aluminum method of construction, may be considered.